

# YORK UNIVERSITY LIBRARIES

# **WORK STUDY JOB APPLICATION FORM**

# ***Please attach résumé***

|  |  |
| --- | --- |
| **Job Posting #:** | **Contact Person:** |
| **Position Applied For:** | **Department:** |
| **Last Name:**  | **First Name:** |
| **Street Address:**  |
| **City:**  | **Province:**  | **Postal Code:**  |
| **Home Phone #:**  | **Cell Phone #:** | **Email:** |
| **Student Number:**  | **Program of Study:** | **Year:** |
| **ELIGIBILITY REQUIREMENTS**: Is a Canadian Citizen, has permanent residence status, or has protected person status (***VISA/International students not eligible***). Registered as a full-time student in Fall/Winter courses (***60% course load or 40% course*** l***oad if student with a permanent disability***). Not on academic warning or probation. Has not held a previous Work/Study position during the same academic session. Demonstrates a financial need (***determined by Student Financial Services***). Has not defaulted on OSAP loans. |
| **WORK STUDY STUDENTS MAY NOT BEGIN EMPLOYMENT UNTIL CONFIRMATION HAS BEEN RECEIVED REGARDING THEIR WORK STUDY ELIGIBILITY.** |
| In the timetable below, indicate with an “X” all hours you may be available to work. You may also indicate your preference for days, nights or weekends. |
| INDICATE WITH AN “X” HOURS AVAILABLE |
|  |  | 8-9 | 9-10 | 10-11 | 11-12 | 12-1 | 1-2 | 2-3 | 3-4 | 4-5 | 5-6 | 6-7 | 7-8 | 8-9 | 9-10 | 10-11 | Indicate Preference:[ ]  Day[ ]  Night[ ]  Weekend[ ]  No Preference |
|  | MONDAY |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | TUESDAY |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | WEDNESDAY |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | THURSDAY |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | FRIDAY |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | SATURDAY |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | SUNDAY |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Date available for work: |  |  |
| **FOR OFFICE USE ONLY:** |
| **Date Received:** | **Interviewed By:** | **Hired By:** |
| **Returning:** [ ]  **Yes [ ]  No** | **Work Study #:** | **Start Date** | **End Date:** | **Hourly Rate:**  |
| **SIN:** | **Copy of SIN/****Proof of Application: [ ]  Yes [ ]  No** | **Birth Date:** | **UPDATED: [ ]  Yes [ ] Tables** |
| **RESUME** [ ]  **COPY OF WORK STUDY APPROVAL** [ ]  **COMMENTS:**  | **BANKING INFO/VOID CHEQUE**  [ ]  **WHMIS** [ ]  |