**ELWoG Agenda – February 29, 2012**

1. Future projects coming out of consultation
   1. Refresher on tagging content
   2. Tagging for course guides in libguides?
      1. Feed subject guides
   3. ELWoG develop proposal for displaying course guides in meaningful way
   4. Captivate template (standardized opening/closing slides)
   5. Adobe Connect training?
2. Ideas for professional development in spring
   1. Captivate training?
   2. Advanced libguides training (tagging, integration of video, other?)
3. Libguide for instruction librarians – e-learning component
   1. See notes on handout

**Notes from meeting**

**Future project coming out of consultation**

1. Produce list of all types of platforms (e.g. libguides, Moodle, YouTube) into a list, along with directions on how to push content out to, and how to bring external content into, other platforms.
2. Investigate possibility of tagging course guides sitting in libguides so that they auto-populate (via feed) into subject guides and potentially Moodle sites and portal.
3. Get old course guides out of old CMS and into WordPress or into libguides.  Put out call to librarians re: what needs to be moved and what can be retired. Investigate other methods of organizing list of course guides (e.g., by subject, course prefix, etc.).
4. Create Opening/closing slides for Captivate videos. Consider potential implications of having video content easily discoverable by non-York people in YouTube.  Q: What sort of video is being integrated into VLC modules?  Who is doing the design for this?
5. Explore potential of Adobe Connect and Captivate to capture what we are doing anyway.  Investigate possibilities for using Adobe Connect for a variety of teaching possibilities.
6. Bill to investigate potential tagging of subject librarian profiles (from libguides) that can be fed into portal and potentially Moodle.

**Professional Development**

Using Adobe Connect and Captivate as teaching tools and tools to capture teaching. Provide demonstration in computer lab environment. The idea is to show possibilities. Initial and more advanced training can then be provided through a variety of mechanisms. We’d like to establish “go to” people in various locations, much like Web Committee has done with WordPress, to provide support.  
  
**Libguide for Instruction Librarians (the ILSC libguide)**

1. Best practices: put together some guidelines re: structuring, length, accessibility (e.g., cc), storyboarding/scripting, tips/tricks, agreement over stylistic elements (lingo standardization).
2. New sections:
   1. Online Resources
      1. Where to put/push stuff
      2. Available tools (e.g. Captivate, Adobe Connect)
   2. Software Training Resources
      1. Moodle
      2. Captivate
      3. Clickers
      4. Adobe Connect
   3. Best Practices
      1. Learning Styles
      2. Accessibility Issues (e.g., all videos to be cc)

**Other**

1. Offer a libguides event outside of ILSC event... a refresher on use, some advanced features (e.g. video integration, discussion forums). To greatest extent possible, capture this training so others can review online at their own convenience.
2. Re: distance learning (see priorites doc), investigate possible faculty to target (talk to Ilo regarding nursing, perhaps contact people in FLAPS about initiatives).