

Chicago Style Overview

A short guide to citing sources using Chicago style (16th edition)

Commonly used in literature, history and the arts, Chicago style includes notes (footnotes or endnotes or both) and usually, a bibliography. Notes are referenced in-text, while the bibliography is included at the end of the document. Chicago also has another system—which uses parenthetical author-date references and a corresponding reference list; however, this will not be outlined in this document.

Formatting Checklist (Notes & Bibliographies)

- ✓ Notes and bibliographies should be single spaced internally; however, leave an extra line space between entries
- ✓ Indent the first line of each note and the second line and subsequent lines of each bibliography entry (hanging indent)
- ✓ Notes are numbered and correspond to superscripted note reference numbers in-text
- ✓ In notes, authors' names appear in normal order (first name last name). In the bibliography, entries are listed alphabetically by last name of the first author, (additional authors are listed in normal order).
- ✓ Bibliographic elements are separated by commas or parentheses in notes, while they separated by periods in the bibliography.

Books

One author

Horn, Michiel. *York University: The Way Must be Tried*. Montreal, QC: McGill-Queen's University Press, 2009.

Notes

1. Michiel Horn, *York University: The Way Must be Tried* (Montreal, QC: McGill-Queen's University Press, 2009), 271.

Page number

Two authors

Coates, Colin M. and Geoffrey Ewen. *Introduction aux études canadiennes: Histoires, identités et cultures*. Ottawa, ON: Presses de l'Université d'Ottawa, 2012.

Hanging indent

Notes

2. Colin M. Coates and Geoffrey Ewen, *Introduction aux études canadiennes: Histoires, identités et cultures* (Ottawa, ON: Presses de l'Université d'Ottawa, 2012), 241-51.

Revised edition

Multiple editions

Dickason, Olive Patricia. *A Concise History of Canada's First Nations*. Rev. ed. Toronto, ON: Oxford University Press, 2006.

Notes

3. Olive Patricia Dickason, *A Concise History of Canada's First Nations*, rev. ed. (Toronto, ON: Oxford University Press, 2006), 315.

Edited book

Hird, Myra J. and George Pavlich, eds. *Questioning Sociology: Canadian Perspectives*. 2nd ed. Don Mills, ON: Oxford University Press, 2012.

Editors

Notes

4. Myra J. Hird and George Pavlich, eds., *Questioning Sociology: Canadian Perspectives*, 2nd ed. (Don Mills, ON: Oxford University Press, 2012), 179.

Book chapter

Wong, Kin Ho. "A Gay Actor with Multiple Scripts: Impression Management Strategies to Comply with Traditional Chinese Family Norms." In *Skeletons in the Closet*, edited by Aysan Sev'er and Jan Trost, 121-138. Waterloo, ON: Wilfred Laurier University Press, 2011.

Chapter author

Notes

5. Kin Ho Wong, "A Gay Actor with Multiple Scripts: Impression Management Strategies to Comply with Traditional Chinese Family Norms," in *Skeletons in the Closet*, ed. Aysan Sev'er and Jan Trost (Waterloo, ON: Wilfred Laurier University Press, 2011), 126.

Book title

Book editors

E-book downloaded from a library or bookseller

Fallis, George. *Multiversities, Ideas and Democracy*. Toronto, ON: University of Toronto Press, 2007. Ebrary Reader e-book.

Identify electronic format

Notes

6. George Fallis, *Multiversities, Ideas and Democracy* (Toronto, ON: University of Toronto Press, 2007), Ebrary Reader e-book, chap.9.

Electronic formats don't always carry stable page numbers. In lieu of page numbers, include chapter or section.

E-book consulted online

Antokoletz, Elliot. *Musical Symbolism in the Operas of Debussy and Bartok*. New York: Oxford University Press, 2008. doi:10.1093/acprof:oso/9780195365825.001.0001.

When citing the online version of a book, include the DOI; if unavailable, include URL.

Notes

7. Elliot Antokoletz, *Musical Symbolism in the Operas of Debussy and Bartok* (New York: Oxford University Press, 2008), doi:10.1093/acprof:oso/9780195365825.001.0001.

Articles

E-journal

Heller, Monica. "Langues, communauté et identité: le discours expert et la question du français au Canada." *Anthropologie et sociétés* 31, no. 1 (2007): 39-54. doi: [10.7202/015981ar](https://doi.org/10.7202/015981ar).

One author

volume, issue no.

A DOI, if it is available, is preferable to a URL. Access dates are not required.

Notes

7. Monica Heller, "Langues, communauté et identité: le discours expert et la question du français au Canada," *Anthropologie et sociétés* 31, no. 1 (2007): 42, doi: [10.7202/015981ar](https://doi.org/10.7202/015981ar).

Two authors

Print Journal

Paul, Rodney Joseph, and Andrew Weinbach. "Determinants of attendance in the Quebec Major Junior Hockey League: Role of winning, scoring and fighting." *Atlantic Economic Journal* 39, no. 3 (2011): 303-311.

Notes

8. Rodney Joseph Paul and Andrew Weinbach, "Determinants of attendance in the Quebec Major Junior Hockey League: Role of winning, scoring and fighting," *Atlantic Economic journal* 39, no. 3 (2011): 307.

Magazine article

Gladwell, Malcolm. "The Tweaker." *New Yorker*, November 14, 2011.

Initial articles (such as "The") are omitted from magazine titles except for foreign language titles.

Notes

9. Malcolm Gladwell, "The Tweaker," *New Yorker*, November 14, 2011, 35.

Newspaper article in print

Gagnon, Lysiane. "The Protesters' Fellow Travellers." *Globe and Mail*, May 21, 2012.

Notes

10. Lysiane Gagnon, "The Protesters' Fellow Travellers," *Globe and Mail*, May 21, 2012.

Newspaper article online

Brody, Jane E. "Mental reserves keep brain agile." *New York Times*, December 11, 2007.
<http://www.nytimes.com/2007/12/11/health/11brod.html?pagewanted=all&r=0>.

To cite a newspaper article consulted online, include the URL.

Notes

11. Jane E. Brody, "Mental reserves keep brain agile," *New York Times*, December 11, <http://www.nytimes.com/2007/12/11/health/11brod.html?pagewanted=all&r=0>.

Web Pages

Web page, authored

Létourneau, Jocelyn. "Canadians and Their pasts / Les Canadiens et leurs passés." *Institute for Social Research, York University*. Accessed June 28, 2012. <http://www.yorku.ca/isr/projects/pasts>.

Notes

12. Jocelyn Létourneau, "Canadians and Their pasts / Les Canadiens et leurs passés," *Institute for Social Research, York University*, accessed June 28, 2012. <http://www.yorku.ca/isr/projects/pasts>.

Encyclopedias

Well-known reference books, such as major dictionaries and encyclopedias, are normally cited only in notes rather than in both notes and bibliographies.

Print

Encyclopedia of Motherhood. Ed. Andrea O'Reilly. Thousand Oaks, CA: Sage, 2010.

Notes

14. *Encyclopedia of Motherhood*, ed. Andrea O'Reilly (Thousand Oaks, CA: Sage, 2010), s. v. "aboriginal mothering."

Use the abbreviation *sub verbo* (s.v.), to indicate the entry/article that is being cited.

Digital

Pallardy, Richard. "Elizabeth May". In *Encyclopaedia Britannica Online*. Accessed June 28, 2012. <http://www.britannica.com/EBchecked/topic/1472176/Elizabeth-May>.

Notes

15. *Encyclopaedia Britannica Online*, s. v. "Elizabeth May," accessed June 28, 2012, <http://www.britannica.com/EBchecked/topic/1472176/Elizabeth-May>.

Film & Media

Film

Force of Nature: The David Suzuki Movie. DVD. Directed by Sturla Gunnarson. Canada: Entertainment One / National Film Board of Canada, 2011.

Notes

16. *Force of Nature: The David Suzuki Movie*, directed by Sturla Gunnarson (Canada: Entertainment One / National Film Board of Canada, 2011), DVD.

Government Documents

Print

For Canadian legal and government documents, The Chicago Manual of Style refers users to the Canadian Guide to Uniform Legal Citation (commonly known as the McGill guide).

Library of Parliament. *In Brief: The Report of the Royal Commission on Aboriginal Peoples*, by Mary C. Hurley and Jill Wherret. Ottawa, ON: Parliamentary Research Branch, 1999. Accessed September 27, 2013.

<http://publications.gc.ca/collections/Collection-R/LoPBdP/EB-e/prb9924-e.pdf>.

Notes

17. Library of Parliament, *In Brief: The Report of the Royal Commission on Aboriginal Peoples*, by Mary C. Hurley and Jill Wherret (Ottawa, ON: Parliamentary Research Branch, 1999), p.2.

<http://publications.gc.ca/collections/Collection-R/LoPBdP/EB-e/prb9924-e.pdf>.

Secondary Sources

One author quotes another

e.g. In a 2006 book by M. DeLanda, you find a quote taken from Ian Hacking's *The Social Construction of What?* (1999).

- “Quoted in” is generally discouraged, but if the original source is not available, both the original and the secondary source must be listed.
- In your note and bibliography, cite both authors, indicating the author of the original quote (Hacking), and the author in whose work you found the quote (DeLanda).

Hacking, Ian. *The Social Construction of What?* Cambridge, MA: Harvard Univ. Press, 1999. Quoted in Delanda, Manuel. *A New Philosophy of Society*. New York: Continuum, 2006, 2.

Notes

18. Ian Hacking, *The Social Construction of What?* (Cambridge, MA: Harvard University Press, 1999), 103, quoted in Manuel DeLanda, *A New Philosophy of Society* (New York: Continuum, 2006), 2.

For more information on how to cite all types of sources using Chicago style, see:

Complete style guide: *The Chicago Manual of Style*, 16th ed., 2010.

<https://www.library.yorku.ca/find/Record/1663519>

<http://www.chicagomanualofstyle.org/16/contents.html>