York University is the leading interdisciplinary research and teaching university in Canada. York offers a modern, academic experience at the undergraduate and graduate levels in Toronto – Canada’s most international city. The third largest university in the country, York is host to a dynamic academic community of 62,000 students, faculty and staff, as well as 295,000 alumni worldwide. York’s 11 Faculties and 25 research centres conduct ambitious, ground-breaking research that is interdisciplinary and cuts across traditional academic boundaries.

**Description of Position:**
York University Libraries’ (YUL) Division of Teaching & Learning seeks a dynamic and innovative librarian to work on a part-time basis supporting research related to all aspects of business, science and health.

The Bronfman Business Library supports business-related research and teaching at York University and maintains a print collection of around 25,000 monograph titles along with an extensive electronic collection consisting of full-text and numeric business resources and databases.

The Steacie Science & Engineering Library houses monographs and serials covering the biological, physical and mathematical sciences including nursing, kinesiology and engineering. The Steacie library offers circulation and reference services to students and is open during regular hours all seven days of the week. Networked and wireless access to computers is available in the main library and study rooms.

**Specific Duties:**
Reporting to the Director of Learning Commons and Reference Services, the successful candidate will:

- Provide timely, high-quality public service at an active business and science reference desks including in-person, e-mail, chat service and ‘Ask a Librarian virtual’ reference service.
- Assist with collection development projects as assigned
- Create/maintain online research guides or tutorials as assigned
- Perform other duties as assigned
Qualifications:

- An ALA-accredited MLS or equivalent
- Educational background in science or technology
- Reference experience in a science or technology library
- Demonstrated substantial knowledge of electronic resources in science and technology
- Ability to use and support citation management software such as Mendeley
- Recent experience, within the last 5 years, providing business reference or research support in an academic, special library or corporate environment.
- Demonstrated substantial knowledge of a range of business databases and resources including articles databases, company, industry, finance and market research tools/resources.
- Knowledge of business or economics subject areas
- Demonstrated experience and strong communication skills in negotiating reference queries in science, technology and business contexts including the ability to contextualize relevant resources relative to a patron’s information needs
- Ability to troubleshoot and resolve technical problems in a timely manner
- Demonstrated knowledge of and ability to use current technologies used in libraries
- Strong communication and interpersonal skills
- Ability to learn quickly and be able to perform in a fast-paced working environment
- Demonstrated commitment to high quality service

Number of Hour per Week:
15 hours a week

The assigned schedule will include alternating Sunday reference desk shifts at the Bronfman Business Library (10.30 a.m. to 4.00 p.m.) Other weekly shifts will be scheduled Monday to Friday to include two evening shifts at the Steacie Science & Engineering Library.

Compensation: As per current CUPE 3903, Unit 4, Collective Agreement

Start Date: September 4, 2018

End Date: April 30, 2019

Date of Posting: July 1, 2018

Application Deadline: July 15, 2018

Application Procedure:
Interested applicants should send a cover letter and a recent resume, along with an application form http://www.library.yorku.ca/web/about-us/work-with-us/ quoting position number, to libapps@yorku.ca
We thank all applicants; however only those selected for an interview will be contacted.

York University encourages applications from Aboriginal peoples, persons with disabilities, members of visible minorities, and women and invites applicants to review the University’s Employment Equity Plan for employees in CUPE 3903, a copy of which is at http://fr.info.yorku.ca.