NEW
Part-time Librarian
York University Libraries

York University is the leading interdisciplinary research and teaching university in Canada. York offers a modern, academic experience at the undergraduate and graduate levels in Toronto – Canada’s most international city. The third largest university in the country, York is host to a dynamic academic community of 62,000 students, faculty and staff, as well as 295,000 alumni worldwide. York's 11 Faculties and 25 research centres conduct ambitious, ground-breaking research that is interdisciplinary and cuts across traditional academic boundaries.

Description of Position:

York University Libraries’ (YUL) Division of Research & Open Scholarship seeks a dynamic and innovative librarian to work on a part-time basis, supporting collection development, as well as supporting research and teaching related to all aspects of social sciences and humanities.

The Content Development & Analysis Department strategically identifies, acquires, and promotes content and distinctive collections to support curricular and research needs. It facilitates and advocates for appropriate access and licensing through regional and national consortia, with a dedication to open access where possible. Its work includes order and invoice processing for monographs, serials, and electronic resources, copy cataloguing, troubleshooting electronic resource issues, and negotiating and maintaining eresource licenses. The Department also conducts analyses of how existing collections are used by the YU community, develops and uses tools to support sustainable collection management and identifies and communicates the impact of library collections.

Specific Duties:

Reporting to the Director of Content Development & Analysis, the successful candidate will:

- Assist with collection development projects relating to Canadian government publications, as well as foreign government and intergovernmental organizations
- Assist with developing specialized support resources for and conducting information literacy classes/workshops/consultations as assigned
- Provide timely, high-quality public service at an active reference desk including in-person, and e-mail to assist students and researchers in navigating these complex resources
- Assist in creating specialized training materials and supporting documentation
- Create/maintain specialized online research guides and tutorials as assigned.
- Perform other duties as assigned.

Qualifications:

- An ALA-accredited MLS or equivalent;
● At least 5 years of experience with acquiring Canadian government publications, as well as foreign government and intergovernmental organizations within an academic institution;
● Demonstrated experience and strong communication skills in negotiating reference queries in a university context including the ability to both teach and contextualize relevant Canadian government publications, as well as foreign government and intergovernmental organizations;
● Ability to work independently and in collaboration with others;
● Strong service orientation with a professional, helpful, and friendly demeanor;
● Experience with user training, user support, and with the creation of user guides and educational resources;
● Flexible attitude and ability to adapt to a changing environment;
● Ability to balance and prioritize multiple responsibilities;
● Demonstrated commitment to high quality service
● Excellent oral and written communication skills

**Number of Hour per Week:**
15 hours per week. Classes are normally scheduled between 8:30am – 5:00pm, with some evening exceptions, and with a minimum of 2 weeks of notification. Non-classroom work, including preparation time, will be scheduled accordingly.
Some evening and weekend work may be required

**Compensation:** As per current CUPE 3903, Unit 4, Collective Agreement

**Start Date:** October 3, 2018

**End Date:** April 30, 2019

**Date of Posting:** September 18, 2018

**Application Deadline:** September 24, 2018

**Application Procedure:**
Interested applicants should send a cover letter and a recent resume, along with an application form [http://www.library.yorku.ca/web/about-us/work-with-us/](http://www.library.yorku.ca/web/about-us/work-with-us/) quoting position number, to libapps@yorku.ca

We thank all applicants; however only those selected for an interview will be contacted.

York University encourages applications from Aboriginal peoples, persons with disabilities, members of visible minorities, and women and invites applicants to review the University’s Employment Equity Plan for employees in CUPE 3903, a copy of which is at [http://fr.info.yorku.ca](http://fr.info.yorku.ca).