York University is the leading interdisciplinary research and teaching university in Canada. York offers a modern, academic experience at the undergraduate and graduate levels in Toronto – Canada’s most international city. The third largest university in the country, York is host to a dynamic academic community of 62,000 students, faculty and staff, as well as 295,000 alumni worldwide. York’s 11 Faculties and 25 research centres conduct ambitious, ground-breaking research that is interdisciplinary and cuts across traditional academic boundaries.

Description of Position:
York University Libraries’ (YUL) Division of Teaching & Learning Division of Research & Open Scholarship seeks a dynamic and innovative librarian to work on a part-time basis, primarily supporting publications, Political Science and Public Policy and Administration. This role will also work for a partial assignment of duties under the Director of Open Scholarship to provide Data Services support.

Specific Duties:
Reporting to the Director of Content Development & Analysis, the successful candidate will:

- Assist with collection development projects relating to government publications, political science, public policy and related areas in both print and online formats.
- Instruct information literacy classes/workshops/consultations related to government publications especially classes for Political Science and Public Policy and Administration.
- Provide timely, high-quality research help with a focus on consultation appointments, where specialized knowledge of Canadian government documents, as well as foreign and intergovernmental organizations, is required.
- Offer consultations as a member of the Data Services team, offering specialized expertise in helping students find, navigate and analyze government data sources (Canadian and international).
- Create/maintain online research guides and tutorials as assigned.
- Perform other duties as assigned.

Qualifications:

- An ALA-accredited MLS or equivalent
- Demonstrated substantial knowledge of government documents resources
- Experience as a government documents librarian within an academic institution
- Demonstrated ability to provide effective instruction for groups/classes on conducting research in the fields of political science and public policy and administration and related to Canadian and foreign government publications in a library setting.
- Demonstrated knowledge and skills with library instruction techniques, technologies and
information literacy theories, including ACRL’s Framework for Information Literacy for Higher Education

- Demonstrated ability to deliver student-centered information literacy sessions clearly and concisely
- Demonstrated experience and strong communication skills in negotiating reference queries in social sciences/humanities contexts, including the ability to both teach and contextualize relevant Canadian government publications, as well as information sources issued by foreign government and intergovernmental organizations
- Ability to troubleshoot and resolve technical problems in a timely manner
- Demonstrated knowledge of and ability to use current technologies used in libraries
- Strong communication and interpersonal skills
- Ability to learn quickly and be able to perform in a fast-paced working environment
- Demonstrated commitment to high quality service

Number of Hour per Week:

15 hours a week.

Classes are normally scheduled between 8:30am – 5:00pm, with some evening exceptions, and with a minimum of 2 weeks of notification. Availability for flexible scheduling, Monday to Friday, is required to meet teaching responsibilities. Non-classroom work, including preparation time, will be scheduled accordingly.

Compensation: As per current CUPE 3903, Unit 4, Collective Agreement

Start Date: January 1, 2022

End Date: April 30, 2022

Date of Posting: November 1, 2021

Application Deadline: November 15, 2021

Application Procedure:
Interested applicants should send a cover letter and a recent resume, along with an application form [https://www.library.yorku.ca/web/wp-content/uploads/2016/05/PTApplicationForm.March2017-1.pdf](https://www.library.yorku.ca/web/wp-content/uploads/2016/05/PTApplicationForm.March2017-1.pdf) quoting posting number, to libapps@yorku.ca

For more information about York University Library, please visit our website at [http://www.library.yorku.ca/web/about-us/work-with-us/](http://www.library.yorku.ca/web/about-us/work-with-us/). We thank all applicants; however only those selected for an interview will be contacted.

York University encourages applications from Aboriginal peoples, persons with disabilities, members of visible minorities, and women and invites applicants to review the University’s Employment Equity Plan for employees in CUPE 3903, a copy of which is at [http://fr.info.yorku.ca](http://fr.info.yorku.ca).
NOTE: York University requires all community members, including employees and visitors who attend our campuses be fully vaccinated against COVID-19, subject to medical and human rights exemptions, in accordance with all applicable laws and regulations. The University’s vaccine policy is integral to our ongoing commitment to health and safety. Offers of employment require that you comply with the COVID-19 Vaccination Mandate by providing proof of vaccination prior to your start date. For information on how York University is responding to COVID-19 please visit the YU Better Together website.