Information Checklist for Published Items

This checklist includes information that is important and/or necessary to include when depositing published items to YorkSpace.

- **Examples** include the author accepted manuscripts of published articles, open access articles, book chapters, and reports and white papers.

The Libraries recommend including as much information about the item as possible to ensure its discoverability.

- Some fields may not apply depending on the type of work produced. For example, Series or Report Number would not apply for published open access articles.

- **All fields marked with an asterisk (*) are required in YorkSpace.**

If you require any support obtaining the information listed below, please contact diginit@yorku.ca.

**Checklist:**

- Author(s)
- Title*
- Alternate Title
- Book Title
- Journal Information
  - Title
  - Volume
  - Issue
  - Page Numbers
- Date of Issue* (only year is required)
- Publisher
- Digital Object Identifier (DOI)
- Creative Commons Licence
- Series or Report Number
- Identifier
- Type
- Language(s)
- Subject Keywords
- Abstract
- Sponsors
- Description
- Publishers Statement