



## **Part-time Librarian York University Libraries**

York University is the leading interdisciplinary research and teaching university in Canada. York offers a modern, academic experience at the undergraduate and graduate levels in Toronto – Canada’s most international city. The third largest university in the country, York is host to a dynamic academic community of 62,000 students, faculty and staff, as well as 295,000 alumni worldwide. York’s 11 Faculties and 25 research centres conduct ambitious, ground-breaking research that is interdisciplinary and cuts across traditional academic boundaries.

### **Description of Position:**

York University Libraries’ (YUL) Division of Digital Engagement & Strategy seeks a dynamic and innovative librarian to work on a part-time basis, primarily supporting teaching and providing research and consultation help as necessary for York University Libraries supporting digital initiatives across all disciplines including the sciences.

The Digital Support & Infrastructure Department works with the Student Learning Academic Success Department to offer an active and engaging information and digital literacy program that aims to enable students, faculty, and others to recognize the social context of information, to develop information-seeking behaviours that transcend specific finding tools, and to think critically about information.

### **Specific Duties:**

Reporting to the Associate Dean, Digital Engagement & Strategy or a designate, the successful candidate will:

- Teach information literacy and digital literacy classes and design and deliver co-curricular workshops, learning modules, and media and making samples to support a variety of digital scholarship offerings.
- Provide timely, high-quality research help services, especially consultation services, in person and online primarily in support of Digital Initiatives, including Media and Maker projects.
- Meet with course directors and instructors to understand needs and requirements of courses where making and/or media creation lab technologies are being integrated.
- Create storyboards to transform curriculum outlines into e-learning objects and design and implement AODA-compliant learning modules to support orientation to making and media creation lab equipment and spaces. Identify gaps in existing equipment documentation and guides and make recommendations for future development.
- Be available as a resource to aid York community members with their digital teaching projects and AODA-compliance queries pertaining to media.

- Assist in creating training materials and supporting documentation and contribute to library-based services, programming and curriculum-integrated instruction that leverage all library campus spaces.
- Create/maintain online research guides and tutorials as assigned and contribute to the Making and Media Creation Labs website, including equipment listings and descriptions, showcases of student work, and resources for interested faculty and staff.
- Collaborate with Digital Scholarship Centre colleagues to coordinate and present at occasional events such as open houses, media exhibits, tours, or content showcases.
- Contribute to the curation of gaming and VR and related experiences that may be of interest to York programs and courses.
- In collaboration with the Maker and Media Creation lab team, develop assessment strategies to measure the usage and impact of initiatives. Contribute to data collection and analysis efforts.
- Use Microsoft Teams to collaborate and create documentation and training modules.
- Perform other duties as assigned.

**Qualifications:**

- An ALA-accredited MLS or equivalent.
- Experience instructing or training individuals or groups/classes on conducting research in sciences and engineering;
- Experience with teaching, user training, user support, and with the creation of user guides and educational resources related to maker and media creation techniques and tools, preferably in an educational environment
- Demonstrated ability to deliver student-centered information literacy and digital literacy sessions clearly and concisely.
- Demonstrated knowledge of general library resources in sciences and engineering
- Demonstrated knowledge and skills with library instruction techniques, technologies and information literacy theories, including ACRL's Framework for Information Literacy for Higher Education.
- Demonstrated aptitude for independent learning and mastery of technology/software with an aptitude for technical troubleshooting; with an emphasis on making and media creation, including audio and video production and 3D printing
- Demonstrated knowledge of emerging trends in scholarly communications (open access, author rights), copyright, and library and information technologies
- Experience with VR/AR content creation an asset
- A commitment to high quality service
- Strong interpersonal, written, and oral communication skills
- Resourceful problem-solver, capable of resolving technical questions by leveraging on-line support networks
- Ability to learn quickly and be able to perform in a fast-paced working environment
- Ability to work independently and to balance and prioritize multiple responsibilities
- Demonstrated initiative and strong project management skills

**Number of Hour per Week:**

A minimum of 12 hours per week, up to 15 hours per week

Classes are normally scheduled between 8:30am – 5:00pm, with some evening exceptions, and with a minimum of 2 weeks of notification. Availability for flexible scheduling, Monday to Friday, in person availability is required. Work will be hybrid, including both online and in-person hours. Non-classroom work, including preparation time, will be scheduled accordingly.

**Compensation:** As per current [CUPE 3903, Unit 4, Collective Agreement](#)

**Start Date: September 1, 2024**

**End Date: April 30, 2025**

**Date of Posting: July 29, 2024**

**Application Deadline: August 12, 2024**

**Application Procedure:**

Interested applicants should send a cover letter and a recent resume, along with an application form <https://www.library.yorku.ca/web/wp-content/uploads/2016/05/PTApplicationForm.March2017-1.pdf> quoting position number, to [libapps@yorku.ca](mailto:libapps@yorku.ca)

For more information about York University Library, please visit our website at <http://www.library.yorku.ca/web/about-us/work-with-us/>. We thank all applicants; however, only those selected for an interview will be contacted.

York University encourages applications from Aboriginal peoples, persons with disabilities, members of visible minorities, and women and invites applicants to review the University's Employment Equity Plan for employees in CUPE 3903, a copy of which is at <http://fr.info.yorku.ca>.